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MOTION NO. 1120

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A MOTION authorizing the County Executive to enter into an agreement with the City of Seattle and United Way of King County entitled, "Agreement Establishing an Official Planning Agency for Aging for the Seattle-King County Planning and Service Area".

WHEREAS, the Washington State Office on Aging has designated King County as an Official Planning and Service Area, and

WHEREAS, within this Planning and Service Area an Official Agency is to be designated to carry responsibility for planning and coordinating of all programs and services for older persons in cooperation with said State Office on Aging and with appropriate federal agencies, especially the Regional Office of the Administration on Aging of the United States Department of Health, Education and Welfare, and

WHEREAS, it is to the mutual interest of King County, the City of Seattle and United Way of King County to recognize the City of Seattle's Department of Human Resources, Division on Aging, as the official Planning Agency in the Seattle-King County Area,

NOW, THEREFORE, BE IT MOVED by the Council of King County:

That the King County Executive is hereby authorized to execute the agreement entitled, "Agreement Establishing an Official Planning Agency for Aging for the Seattle-King County Planning and Service Area," which by this reference becomes a part of this Motion.

PASSED this 9th day of April, 19 73.

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON

John T. O'Brien
Chairman

ATTEST:

Dorothy M. Amers
Deputy
Administrator-Clerk
King County Council

AGREEMENT ESTABLISHING AN OFFICIAL PLANNING AGENCY FOR AGING
FOR THE SEATTLE-KING COUNTY PLANNING AND SERVICE AREA

Section I: It is mutually agreed upon by the City of Seattle, the County of King and The United Way of King County that the Division on Aging, Department of Human Resources, City of Seattle and its Planning Council provided for hereafter, is an appropriate agency to be designated as The Official Planning Agency on Aging for the Seattle-King County Planning and Service Area, pursuant to the State Plan for Aging of The Washington State Office on Aging.

Section II: There is hereby created a Seattle-King County Planning Council on Aging, to be composed of twenty-four (24) members, one-third (8) to be appointed by the Mayor, City of Seattle, and confirmed by the City Council, one third (8) to be appointed by the King County Executive and confirmed by the County Council and one-third (8) to be appointed by the President of United Way of King County and confirmed by the Board of United Way, provided that the first eight appointments of United Way shall be made in consultation with the Executive Committee of the Seattle-King County Council on Aging.

- A. Appointees shall be at least 51% persons over the age of 60, including persons representing minority and low income elderly.
- B. Each member so appointed shall serve for a term of two years, provided that of the first members so appointed, twelve (12) shall be appointed for a one year term; and twelve (12) shall be appointed for a two year term; provided further that no person shall be appointed to more than three consecutive two year terms; provided further that any vacancy shall be filled for the unexpired term in the same category as the original appointment.

Section III: The Division on Aging, Department of Human Resources, City of Seattle will provide staff support to the Seattle-King County Planning Council on Aging. The Division on Aging, Department of Human Resources shall consult with the Planning Council when selecting staff, however, final appointment must be consistent with the policies of the City of Seattle. The Planning Council shall organize, elect officers and adopt such rules and procedures, consistent with the City Charter of Seattle, and the provisions of this agreement, as are necessary for the conduct of its affairs and performance of its functions and responsibilities which shall be as follows:

- A. To serve as an advocate body on behalf of older persons within the Seattle-King County Planning and Service Area.
- B. To determine and prioritize needs for services with special consideration for minority and low income elderly.
- C. To provide guidance and direction to the staff of the Division on Aging in the development and implementation of the Area Plan on Aging consistent with federal and state regulation, the terms of this agreement, and policies of the City of Seattle.

- D. To present, yearly, recommendations to the Mayor, City of Seattle, the King County Executive, and the President of United Way, for a comprehensive Area Plan on Aging for the Seattle-King County Planning and Service Area, and request adoption of such plan by the Seattle City Council, the King County Council, and the United Way of King County.
- E. To make recommendations on all matters related to government financial grant applications and contractual arrangements necessary to the implementation of the Seattle-King County Area Plan.
- F. To develop guidelines for an area-wide Citizen Participation system under the Comprehensive Area Plan on Aging in order to insure broad and effective participation of local consumers in the Process of Planning, developing and administering programs in the various sub-areas or neighborhoods.
- G. To plan and coordinate on a continuous basis with all public and private policy makers and providers of services to the elderly in the Seattle-King County Planning and Service Area, with an emphasis on the development of a climate of productive cooperation and minimizing the duplication of efforts and unwarranted organizational competition.
- H. To appoint subcommittees for periods not to exceed six (6) months for special purposes such as facilitating sub-area and special project planning, which may include members other than Planning Council members, by appointment of the chairman.
- I. To develop criteria for use by the staff for periodic evaluation of activities carried out pursuant to the Area Plan on Aging in order to maximize the effective use of available public and private resources.
- J. To sponsor and conduct public hearings, conferences and other such meetings designed to obtain and publicize information related to the problems, accomplishments and interests of older persons.

The Planning Council shall meet at least once each month at such time and place as the Chairman thereof shall designate, and all meetings shall be open to the public.

Section IV: The Division on Aging, Department of Human Resources, City of Seattle, shall discharge the following responsibilities:

- A. To coordinate and provide staff support to the Seattle-King County Planning Council on Aging in order to facilitate effective citizen and consumer participation in the process of planning and policy making related to the Area Plan on Aging.
 - B. To develop and implement in coordination with the Planning Council, a Comprehensive Area Plan on Aging, to include the administration of a coordinated system for the delivery of social and nutritional services within the planning and service area of Seattle-King County, provided that direct service programs shall not be directly operated by the Planning Agency.
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- To plan and coordinate on a continuous basis with all public and private

C. continued

policy makers and providers of services to the elderly in the Seattle-King County Planning and Service Area.

D. To render technical assistance to all agencies covered by the Area Plan.

E. To evaluate and monitor activities carried out pursuant to the Area Plan on Aging and to report the results of such to the Planning Council on Aging.

F. To receive and disburse funds, and to enter into contractual arrangements necessary to the implementation of the Area Plan on Aging consistent with City requirements.

Section V: Any party may request an amendment to this agreement or this agreement may be terminated by any of the parties upon thirty (30) days written notice.

Section VI: That this agreement shall take effect upon the date of its execution given below, and shall be in continuous effect from that date until termination of the agreement as herein provided.

IN WITNESS WHEREOF, this agreement is executed by the chief executive officers of the parties hereto, listed below, and shall have full force and effect from and after _____, subject to the dissolution provisions contained herein.

Mayor, City of Seattle, Washington

County Executive, County of King, Washington

President, United Way of King County